

Pay by Card

1

Pay bills

Vendors Bills Approvals Activity

Search bills Search

Import bills + Add bill

Bills list

Vendor	Due date ↑	Status	Bill amount	Action
<input type="checkbox"/> ClubOne ****7890	12/25	Due today	\$1,500.00	Pay
<input type="checkbox"/> Fiserv ****6789	12/25	Due later	\$1,000.00	Pay

In the "Bills" inbox, locate the bill you would like to pay.
Click "Pay."

2

Pay

All fields marked with an * are required

Payment details

Vendor business name *

Q. Optum primary and specialty X

Payment amount *

\$0.00

[Add bill details](#)

Funding method

☐ Bank ☒ Card

VISA Visa ****0042 2.9% fee Expires 12/25

Delivery details

☒ Bank transfer (ACH)
To bank account ****0478

Payment frequency *

☒ One-time ☐ Recurring ⓘ

[Pay](#)

Under "Funding method," choose the bubble next to "Card."
Within "Delivery details," see the forms of payment available.
Click the "Confirm and pay" button.