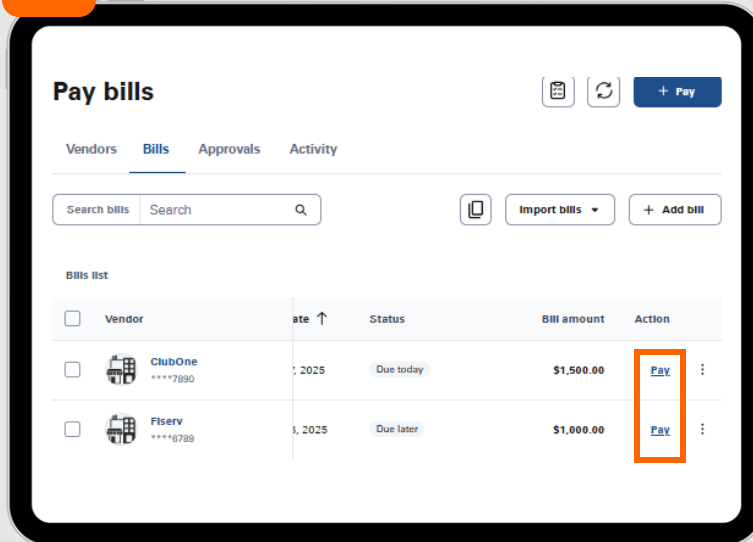# Pay Using Bank Account

1

Pay bills

Vendors | Bills | Approvals | Activity

Search bills | Search
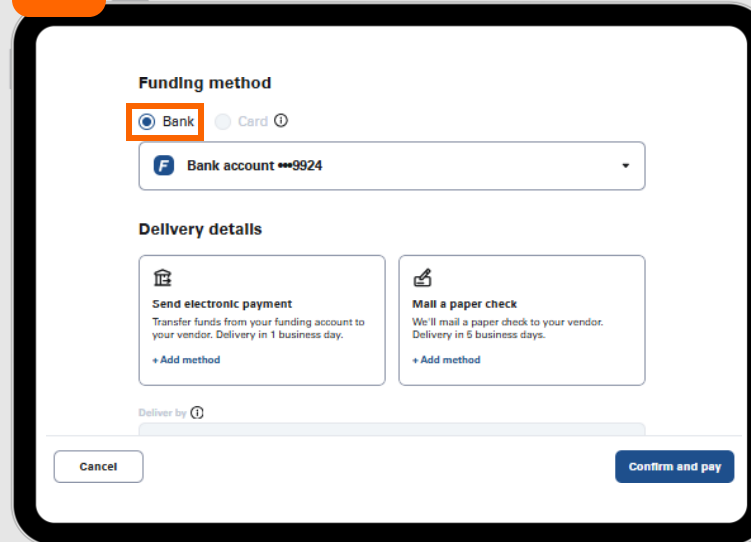
Import bills | + Add bill

Bills list

	Vendor	ate ↑	Status	Bill amount	Action
☐	**ClubOne** ****7890	2025	Due today	$1,500.00	Pay ⋮
☐	**Fiserv** ****8789	, 2025	Due later	$1,000.00	Pay ⋮

From the "Bills" inbox, locate the bill you would like to pay.
Click "Pay."

2

Funding method

◉ Bank   ○ Card ⓘ

🏦 Bank account •••9924 ▼

Delivery details

🏦
Send electronic payment
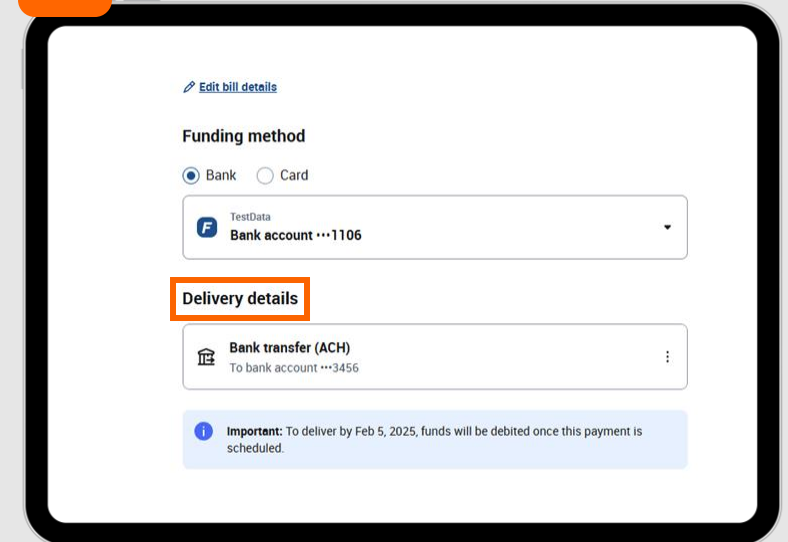Transfer funds from your funding account to your vendor. Delivery in 1 business day.
+ Add method

✍️
Mail a paper check
We'll mail a paper check to your vendor. Delivery in 5 business days.
+ Add method

Deliver by ⓘ

Cancel | **Confirm and pay**

Choose the bubble next to "Bank" under "Funding method."

3

✏️ Edit bill details

Funding method

◉ Bank   ○ Card

🏦 TestData
Bank account •••1106 ▼

Delivery details

🏦 **Bank transfer (ACH)**
To bank account •••3456 ⋮

ⓘ **Important:** To deliver by Feb 5, 2025, funds will be debited once this payment is scheduled.

Under "Delivery details," see the forms of payment available.
Click the "Confirm and pay" button.

fiserv.